



CRCE AS A COMPREHENSIVE EXAM

Several CORE-accredited Rehabilitation Counselor Education Programs have been using the CRC examination (CRCE) as their program's comprehensive examination. Using the CRCE as your comprehensive exam is now easier with the transition from a paper-and-pencil exam to computer-based testing. CRCC is implementing computer-based testing with the October 2008 examination and will now offer the exam three times per year with release of results quickly following the close of the eight-day testing periods, which will allow results to be available prior to most university graduation schedules. See the calendar below to find out if the schedule will work for your program.

<u>Application Packet Deadline</u>	<u>Testing Dates</u>	<u>Exam Results Available</u>
May 15, 2008	October 3-11, 2008	November 17, 2008
October 15, 2008	March 6-14, 2009	April 20, 2009
February 15, 2009	July 10-18, 2009	August 24, 2009
May 15, 2009	October 2-10, 2009	November 16, 2009

If your students have applied for the October exam and you and your students are interested in using the CRCE in lieu of another comprehensive exam, see the required forms that follow. You'll need to act quickly, as the deadline for receipt of forms is October 3.

If you are considering use of the CRCE as your program's comprehensive exam, here are some fast facts that will help you get started.

- Students must apply for the CRC certification in accordance with the process described in detail on the Certification page of CRCC's website. The exam cannot be used as a comprehensive exam independent of the CRC certification process.
- There is no additional charge to the student or to the university.
- Alternatives for students may need to be available. Keep in mind, in the event a student does not achieve a passing score, the student would not be able to sit for the exam until the next test administration.
- One faculty member will need to be designated as the program's contact and will be responsible for gathering the required consent forms from students in order to release their pass/fail status to the program.
- The designated program faculty member will receive an electronic communication from CRCC advising of a pass, fail, or no show status for each student where CRCC has a consent form on file.

Feel free to contact us at info@crccertification.com if you have specific questions or need some assistance in getting started.

- 4) Submit original copies of the *Program Faculty Form* AND *Student Consent* forms to CRCC by **October 3, 2008**. We recommend making copies of the forms before submission to CRCC. Submit forms to:

CRCC
1699 East Woodfield Road, Suite 300
Schaumburg, IL 60173
Attn: Kathy O'Brien

An email will be sent to the faculty member at the email address noted above by November 17, 2008 for the October 2008 exam administration. The email will provide the names of students whose consent forms have been submitted and will contain a notation of pass, fail, or no-show. Students will not receive their scores from CRCC until CRCC receives the official transcript indicating the granting of their degree. Your assistance in helping students recognize that they may not use the CRC designation or hold themselves out to be a Certified Rehabilitation Counselor until they receive notification of a passing score directly from CRCC is greatly appreciated.

CRCC will provide the new forms prior to each administration of the exam so it is not necessary to hold onto copies of these forms beyond the current exam cycle.

STUDENT CONSENT FOR TRANSFER OF RECORDS

I, _____, hereby authorize the Commission on Rehabilitation Counselor Certification (CRCC) to release a pass, fail, or no-show status, as it relates to my status on the recent administration of the Certified Rehabilitation Counselor Examination (CRCE), to the designated faculty member of my master's program. I recognize that my scores will not be released to me until CRCC receives an official transcript indicating the granting of my degree. I also recognize that I may not use the Certified Rehabilitation Counselor (CRC) designation or hold myself out to be a CRC until I receive notification of a passing score directly from CRCC.

Signature: _____

Printed Name: _____

Date: _____

Date of Birth: _____

CRCC Customer Number (if known): _____

NOTE: This form must be returned to the designated faculty member of your master's program.